

## Tasks of National Coordinators – Stroke Action Plan for Europe

National Coordinators should work as a team in close collaboration with the SSO representative(s). Tasks can and should be delegated within a group. National Coordinators and selected team members to be posted at SAP-E website.

- Stakeholder analysis
  - Please refer to separate detailed document
- Form working group/committee – the national SAP-E network – through stakeholder analysis
  - Ensure that all relevant parties are involved and all regions covered. Think of both practical tasks, advocacy (health care professionals can recommend but only patients demand), synergy with existing structures and networks
- Data/lived experience gathering and analysis to support the demand for improvement
  - Effort specifically needed from SSOs with access to the patient population
- Focus on getting a national stroke plan and engagement in meeting SAP-E targets
  - A national stroke plan primordial in ensuring a lift of the entire area: argue/advocate for this
- Communicate to public, media, policy makers
  - Share data from lived experience gathering as well as data from mapping of stroke in Europe, as well as other relevant data
  - Promote SAP-E
  - SAP-E will communicate on a European level to support this effort
- Act as point of communication to SAP-E SC
  - Ensure timely responding and delegation
  - We are grateful for the assistance already provided e.g. in the mapping of stroke care in Europe and identifying participants for the Kick-off and Roll-out meeting
- Advice on best approach to communicate with national policymakers/decision makers
  - SAP-E SC will contact you by a survey for your advice and cooperation to best get into contact with the relevant national policymakers/decision makers.
  - An information sheet has been prepared for this contact – to be customised to the individual countries – to follow the SAP-E Declaration, as finalised based on feedback on the Roll-out meeting in December 2020
  - We prefer an approach involving both representatives from health care professions as well as patient representatives

- Communicate with MoH on support for SAP-E implementation including the Declaration
  - Continue communications in collaboration with SAP-E SC based to ensure support and signature on the SAP-E Declaration
  - We will be as involved as appropriate to the individual country but follow the process closely in all cases
- Development of a national stroke plan
  - Contribute to development of a national stroke plan covering the entire chain of care, when decided
  - SAP-E SC will develop at share templates for a National Stroke Plan to support the work
- Upload national summary data to SAP-E platform
  - A secure SAP-E platform for data-upload will be provided with unique and logged access
  - SAP-E has much focus on reducing the work-load of the uploading process
  - Only summary data will be uploaded, no individual patient data
  - A minimum data set of basic variables and data on Key Performance Indicators shall be up-loaded annually.
  - Best available data should be uploaded: national stroke registries, national health data, hospital registries etc. as depending on what is possible. If no data, a best estimate should be provided. When up-loading type of data and source of data are declared.
  - The work load of obtaining the data will vary between countries; SAP-E will assist on the request of the national coordinator
- Chair the national auditing committee to ensure annual national auditing and benchmarking
  - This committee shall involve the national SAP-E representatives including the patient representative and further national experts to give a balanced representation of the national stroke community; in most countries the committee will include 8 – 10 people. The committee will meet at least annually
  - The committee shall report to SAP-E (through platform) as well as nationally
  - Targets of meeting KPIs are defined nationally and reviewed annually. Targets should be ambitious but realistic on a year to year basis and we encourage identifying focus areas to support prioritization
  - Annually national data shall be audited and commented on by the committee: e.g. areas needing focus and areas with a good status. Comments are posted with the data on the SAP-E platform